

Payroll & HR

Single Touch Payroll – OZ only

STP reporting commences 1st of July and is mandatory for companies with more than 20 employees.

We have only interfaced with MessageXchange which allows STP messages to be sent to the ATO.



Phone 1300 769 414

www.messageexchange.com

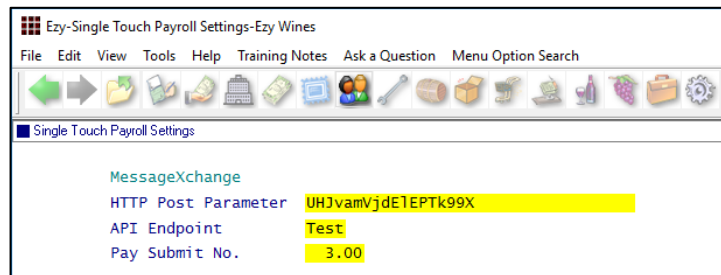
Once you have signed up with MX they will provide you with information to be recorded against the Payroll Administration, Single Touch Payroll Settings option.

Pay: Single Touch Payroll Provider

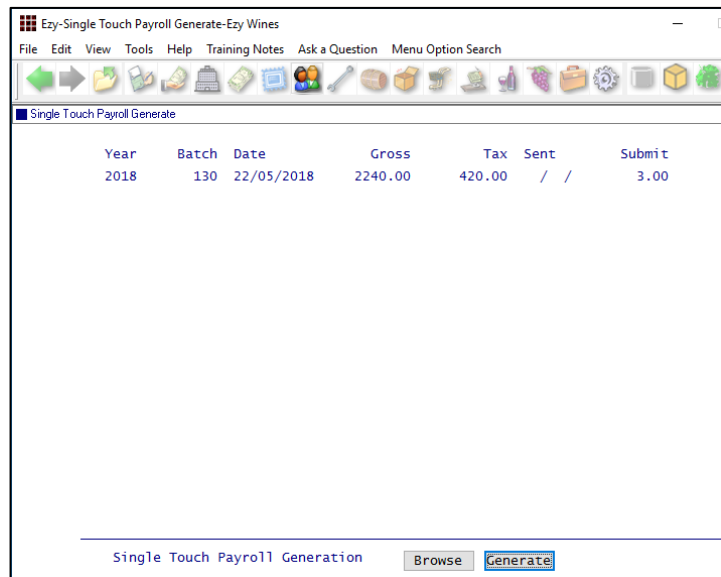
This new system parameter is set to MX.

Pay: Payment Summary

Please check these payroll system parameter settings.



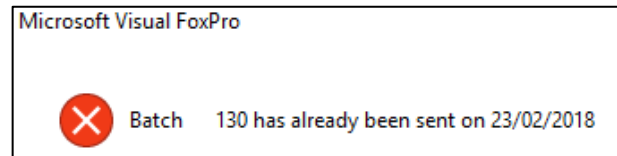
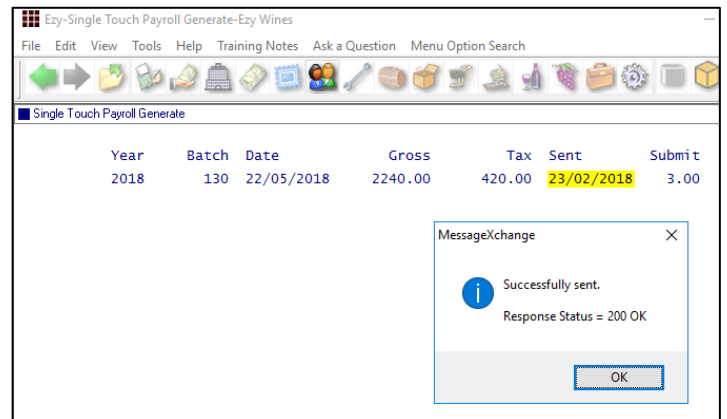
Post Parameter and Submit No. are provided by MessageXchange.



Benefit

- Australian Tax Office compliance.

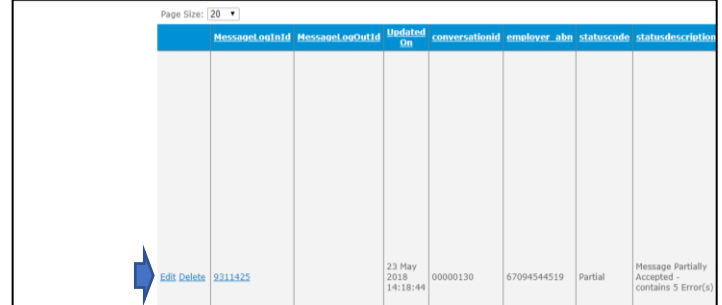
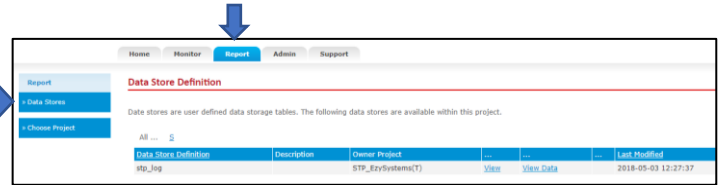
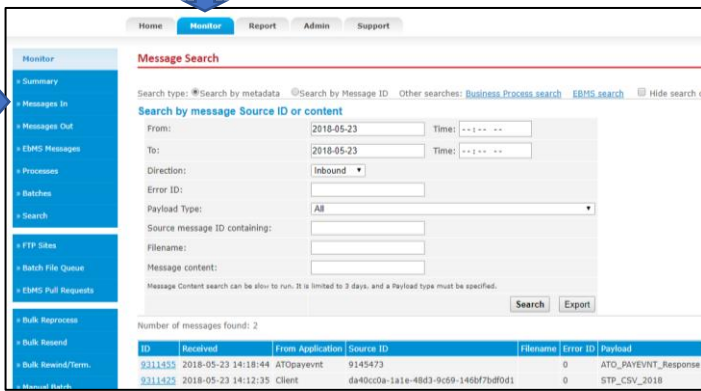
Payroll Operations
Single Touch Payroll Generate
 Payroll Administration
Single Touch Payroll Settings



The same batch cannot be sent more than once.

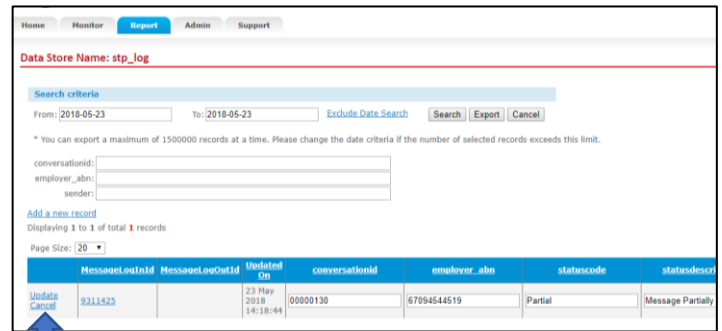
Payroll & HR (cont'd)

Single Touch Payroll (cont'd)



Check statuscode column for any issues and then select Edit or Delete button.

On selecting Edit the following is displayed.



Select whether to Update or Cancel.

Timehub Time Clock Interface

Format 5 has been introduced with the following information.

- Employee
- Pay Type
- Hours
- Department
- Days.

Benefit

- Save time
- Reduce errors.

Payroll Operations
Payroll Automatic Payslips

